

Finance and Performance Management Standing Panel (Chairman – Cllr Lion)

2013/14

Item	Report Deadline / Priority	Progress / Comments	Programme of Future Meetings
(1) Key Performance Indicators – Performance Outturn 2012/13	Outturn KPI performance report to be considered at the first meeting of the Scrutiny Panel in each municipal year.	Completed - KPI outturn report for 2012/13 to be considered at the meeting in June 2013.	11 June 2013; 17 September; 12 November;
(2) Key Performance Indicators – Performance Monitoring 2013/14	KPI performance report to be considered on a quarterly basis.	Quarterly KPI performance report for 2013/14 to be considered at the meetings to be held in September 2013 (quarter 1), November 2013 (quarter 2) and March 2014 (quarter 3).	20 January 2013 – jointly with Fin. Cab. Cttee; and 11 March 2014
(3) Key Performance Indicators – Development of indicator set for 2014/15	Draft indicator set to be considered on the basis of third quarter KPI performance for 2013/14.	KPI proposals to be considered at the meeting to be held in March 2014.	
(4) Quarterly Financial Monitoring	Reports to be considered on a quarterly basis.	First quarter Information to be considered September 13, 2 nd quarter in November 13 and 3 rd quarter figures at the March '14 meeting.	

(5) Annual Consultation Plan	Report considered on an annual basis. Report went to the June '13 meeting.	Completed - Consultation Plan considered at first meeting of each municipal year. Report last went to the June 2012 meeting.	
(6) Detailed Portfolio Budgets	To the January 2014 meeting of the Cabinet Finance Committee.	Jointly Considered at the January '13 of the Cabinet Finance Committee - Annual review of the Portfolio Holders Budgets.	
(7) Equality Objectives 2012-2016 - Monitoring and Progress	Progress to be considered on a quarterly basis	Quarterly progress to be considered at the meetings to be held on Sept. 2013 (Qtr 1), Nov. 2013 (Qtr 2) and March 2014 (Qtr 3)	
(8) Capital Outturn 2012/13 and use of transitional relief in 200912/13	To the June '13 meeting	Completed - Last considered at the June 2013 meeting	
(9) Provisional revenue Outturn 2012/13	For the June '13 meeting	Completed - Last considered at the June 2013 meeting	
(10) Fees and Charges	For the November 13 meeting.	Last considered at the November 2012 meeting	
(11) Sickness Absences	Six monthly reports: for September '13 meeting	Half yearly figures of the Council's sickness absence figures – last considered at March 2013 meeting.	